

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
January 16, 2004

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, January 16, 2004, at 9:00 a.m., in the Library of the Jones County Junior College Campus, Ellisville, Mississippi.

Members present: Mr. George Walker, Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Ms. Patricia Randall, Mrs. Brenda Yonge and Ms. Veldore Young.

Members absent: Major General Denver Brackeen and Mr. Lawrence Warren.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert and Mrs. Denise Walley.

Guests in attendance: Dr. Tommy Davis – East Mississippi Community College; Dr. Bill Smith – Institutions of Higher Learning; and Mr. Stewart Smith – Attorney General's Office.

CALL TO ORDER

Chairman George Walker called the meeting to order at 9:00 a.m. Mr. Walker thanked Dr. Whitehead for hosting the Board meeting and for arranging the tour at Howard Industries, Inc.

Welcome to the Board and Staff

Dr. Whitehead welcomed the Board and SBCJC staff to Jones County Junior College, where there is approximately 5,000 students currently registered to attend classes this semester. He stated that lunch would be served at the Student Center at 11:30 a.m., or immediately following the meeting.

Dr. Stonecypher introduced Dr. Johnny Allen, who will become president of Northeast Mississippi Community College on July 1, 2004, when Dr. Charles Chance retires.

PRELIMINARIES

Ms. Veldore Young gave the invocation.

Approval of the Minutes of the December 18-19, 2003, Meetings

Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board voted unanimously to approve the minutes of the December 18-19, 2003, meetings.

Review and Approval of Agenda

Mr. Walker requested that the Board consider going into Executive Session at the end of the meeting. Upon a motion by Ms. Veldore Young and a second by Dr. Dorothy Nelson, the Board voted unanimously to approve the amended agenda.

REPORTS

Executive Director's Report

Dr. Stonecypher began by stating that the Attorney General's office has asked Mr. Stewart Smith

SBCJC Minutes: January 16, 2004

to attend the SBCJC meetings in place of Attorney White, until a permanent replacement was assigned. Mr. Smith is currently assigned to IHL and has an office in the same building as the SBCJC staff.

Mr. John Adcock started on contract the first part of the month to help with the transfer of the day-to-day activities of post-secondary vocational-technical education from MDE to SBCJC. Committees that are made up of Vocational-Technical Deans have started to work on several areas that need to be addressed.

Mr. Jason Carter started to work with the SBCJC office on January 12, 2004, filling the position made available by Mrs. Nelms' retirement.

Dr. Stonecypher called on Mrs. Gilbert and Dr. Bradberry to talk about the P-20 Initiative that they are working on along with Dr. Johnson (MDE) and IHL that recognize that education must start at the pre-school level and continue through the college years. Assignments were given on the 10 goals that were established and participants are to report back on the best way to accomplish the individual goals. Mrs. Gilbert was assigned to work on Financial Aid and Admissions, while Dr. Bradberry is working on the dropout rate and retention.

**Mr. Stewart Smith entered the meeting.*

Dr. Stonecypher stated that the SBCJC office will be closed on Monday, January 19th to celebrate the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.

The MACJC Legislative Luncheon will be held on February 5, 2004 at the Clarion Hotel. Board Members are invited to attend.

In closing, Dr. Stonecypher told the Board that the state mileage reimbursement rate went from .36¢ to .375¢ per mile, effective January 1, 2004.

MACJC Report

Dr. Tommy Davis stated that the MACJC has not met since the last Board meeting. However, he stated that arrangements are being made for Dr. Johnson and a few Superintendents to attend the January MACJC meeting to discuss their concerns regarding Mississippi's low ACT scores compared to other states and the nation and how community colleges could be instrumental in helping raise the state's average score. The ACT is being used as part of a tool for placement purposes at the community colleges and the State Superintendent feels that the large number of students taking the ACT causes the scores to remain low.

The Association has voted to speak with Attorney General Hood regarding the fact that nursing and allied health students were never intended to be included in original legislation that requires background checks for employees, and further that the Association intends to draft legislation for this session to correct the intent.

Also scheduled for the upcoming Association meeting, someone from MBS Direct will give a presentation regarding an on-line bookstore for the Mississippi Virtual Community College Network, and they will consider the Athletic Directors' recommendations regarding policy changes.

SBCJC Minutes: January 16, 2004

EdNet Report

Dr. Day reported that there had not been an EdNet meeting since the last report.

Workforce Report

Mr. Walker expressed his concerns regarding the devastating budget cuts and the effect it will have on Workforce and the Community and Junior College system. He then shared a copy of a letter drafted to the Governor, Lieutenant Governor, and the House and Senate (signed by Mr. Walker and the 15 community college council members) regarding the need for Workforce funding (Exhibit A). Mr. Walker asked for approval from the Board before mailing the letter. There being no objections, the Board office will send out the letter next week. In addition, Mr. Walker stated that he and Mr. Joe Jones would be contacting as many editorial boards as possible in February to promote workforce training.

Mr. Walker then reported that Coahoma, Copiah-Lincoln and East Mississippi have been recognized as being among the top 50, fastest-growing, public two-year institutions in the nation. Dr. Nelson suggested that the Board send a letter of congratulations to the presidents of the three colleges.

Program Report

Dr. Bradberry stated that there were no program requests to be presented.

CPSCR Report

Dr. Bradberry stated that the CPSCR met on December 18, 2003. There are presently 34 schools with 107 locations registered with our office. At the last meeting, a certificate was approved for 1 new school, Mid-Delta Academy in Belzoni, Mississippi. Also, in addition to regular renewals, new programs of study were approved for Blue Cliff College in Gulfport for Medical Assisting, and for Virginia College in Jackson a Criminal Justice program was approved. The Commission also approved 40 new instructors; 1 new agent permit and 3 renewals. In closing, Dr. Bradberry stated that \$2,264.91 in various fees were collected.

Legislative Report

Dr. Bradberry informed the Board of Committee appointments for the House and Senate (see Exhibit B). He stated that several new committees have been named and some others have had name changes.

Location of Classes for Spring Semester 2004

No additional requests were received since last month.

2003 Fall Enrollment Report

Dr. Larry Day presented a report of the 2003 Fall Enrollment Report and pointed out highlights for the Board's information (Exhibit C).

SBCJC Minutes: January 16, 2004

Approval of GED State Policy

Dr. Bradberry presented the proposed GED State Policy for the Board's approval (Exhibit D). The policy was approved for submission to the Secretary of State's Office to begin the administrative procedures process in November 2003. During the 30-calendar day public comment period, no comments were received and the guidelines are now ready for final approval. Upon a motion by Ms. Patricia Randall and a second by Mrs. Brenda Yonge, the Board **voted unanimously** to approve the GED State Policy.

Approval of 2004 Workforce Project Guidelines for Inmate Vocational Training

Dr. Stonecypher presented the proposed 2004 Workforce Project Guidelines for Inmate Vocational Training (Exhibit E). The policy was approved for submission to the Secretary of State's Office to begin the administrative procedures process in November 2003. During the 30-calendar day public comment period, no comments were received and the guidelines are now ready for final approval. Upon a motion by Mrs. Brenda Yonge and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the 2004 Workforce Project Guidelines for Inmate Vocational Training.

Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda for information and action.

Upon a motion by Mr. Jimmy Murphy and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the General Fund 2298 Disbursements for February 2004 with adjustments in the total amount of \$7,456,588, as shown in "Exhibit F".

Upon a motion by Ms. Veldore Young and a second by Ms. Patricia Randall, the Board **voted unanimously** to approve the Education Enhancement Fund Disbursement for December 31, 2003, from Fund 4080 (\$2,043,014.55) and Fund 4110 (\$46,330.84) in the total amount of \$2,089,345.39, as shown in "Exhibit G".

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the Budget Contingency Fund Disbursement for January (\$1,274,151), February (\$1,274,153), March (\$1,274,153), April (\$1,274,153), May (\$1,274,153), and June (\$1,274,153) as shown in "Exhibit H".

The following items were presented in report form, with no action required:

Dr. Day presented the Quarterly Capital Improvement Report, see "Exhibit I".

Financial Statements for Funds 2291 and Special Funds, see Exhibit "J".

Mileage Reimbursement Rate Change from \$.036/mile to \$.375/mile, effective January 1, 2004, see "Exhibit K".

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Ms. Veldore Young and a second by Ms. Patricia Randall, the Board **voted unanimously** to approve the following travel authorizations:

SBCJC Minutes: January 16, 2004

Mr. George Walker plans to attend the State Workforce Council Meeting on February 11.

A blanket approval for all Board Members to attend the Legislative Appreciation Luncheon on February 5 and the Joint Board Meeting with MDE and IHL on February 18.

OTHER BUSINESS

Mr. Napoleon Moore made a motion, seconded by Mrs. Brenda Yonge, that the SBCJC consider going into executive session. Motion passed unanimously.

Ms. Veldore Young made a motion, seconded by Ms. Brenda Yonge, that the SBCJC go into executive session for the purpose of discussing the administration of the school reporting policy. Motion passed unanimously.



MINUTES OF THE EXECUTIVE SESSION

Board Members present during executive session were Mr. Napoleon Moore, Mr. Jimmy Murphy, Dr. Dorothy Nelson, Ms. Patricia Randall, Mr. George Walker, Mrs. Brenda Yonge and Ms. Veldore Young. SBCJC staff present were Dr. Wayne Stonecypher, Mrs. Denise Walley and Mr. Stewart Smith (AG's Office). The Board heard a request from Mississippi Delta Community College asking for the opportunity to come before the Board to appeal a decision of the Executive Director. Upon a motion Ms. Veldore Young and seconded by Mrs. Brenda Yonge, the Board voted unanimously to turn down Mississippi Delta Community College's request, due to the fact that all factors have been considered on three (3) occasions, the Board stands by their concurrence with the decision outlined in letter dated December 8, 2003 and mandates that Mississippi Delta notifies their Board of this decision by March 1, 2004; and further, that this action be sent in writing to the President of MDCC.

Upon a motion by Mr. Jimmy Murphy, and a second by Mr. Napoleon Moore, the Board voted unanimously to return to open session.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:30 a.m.

	
Mr. George Walker, Chairman	Dr. Wayne Stonecypher, Executive Director